

SIX STEPS

for effective Health IT Project Management

Delivering successful healthcare IT projects in scope and on time requires a combination of project management and broader subject matter expertise to enable effective planning, oversight, and proactive risk mitigation throughout the project lifecycle.

To ensure your next project is smooth and successful engage PMP certified professionals who also have hands-on experience in clinical and technical healthcare settings and follow these six steps:

01

Initiation

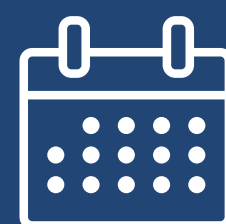
Establish project charter & identify stakeholders



Define & clarify scope & success criteria



Establish project governance & communication plan



02

Planning

Build a detailed plan including schedule, milestones & tasks



Collaborative workflow & system design sessions



Identify deliverables, ownership & resources



03

Executing

Establish clear & concise communication within the project team



Inform & engage stakeholders across the organization



Maintain documentation of key discussions & decisions



04

Monitoring & Controlling

Monitor & report on scope & progress towards milestones



Proactively identify & correct risks to project schedule or budget



Implement change management processes



05

Closing

Ensure client acceptance & satisfaction



Perform post-mortem for lessons learned



Deliver final reference & operational support documentation



06

Credentials & Experience

Engage PMP certified SMEs who follow PMI & PMBOK guidelines



Look for industry experts with hands-on clinical & health IT experience



Draw on knowledge & experience to avoid common pitfalls



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